



## **CANADA KUWAIT PDH/PP PROJECT**

### **Appendix B4 - Contractor Deliverables List**

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NTP = Notice to Proceed    MC = Mechanical Completion

	Deliverable Definition	Document Type	Critical Document (Y/N)	Template	Production Software	Turnover Format		P. Eng or AAA & Permit to Practice Required (Y/N)	Redlines / As-Built Required	Timing Required (for IFR submission) (BD = business days)	Issue Steps						
						Native	PDF  PDF's to be provided as individual files. All reports or dossiers are required to be indexed				IFR	IFH	IFA	IFD	IFC	IFI	IFP
Section 1 Prime Contractor																	
	Prime Contractor Agreement	SCH	N	Owner Template	Microsoft	docx/word	PDF Searchable	N	N/A	NTP + 2BD	X		X				
Section 2 - Engineering and Project Management																	
	Contractor Execution Plan (and associated procedures)																
	Project Management Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 10BD	X			X			
	Project Procurement and Subcontracting Management Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 10BD	X			X			
	Project Construction Management Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 10BD	X			X			
	Project Controls Management Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 10BD	X			X			
	Project Quality Management Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 20BD	X			X			
	Project HSSE Management Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 10BD	X			X			
	Records of Meetings	MOM	N	Owner Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	Meeting + 1BD						X	
	Action List	LST	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	Meeting + 1BD						X	
	Communication Matrix	LST	N	Owner Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 20BD	X			X			
Section 3 - Procurement & Subcontracts																	
	Reports - Weekly, Bi-Weekly, Monthly	RPT	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	Weekly, Bi-Weekly, Monthly						X	
	Rolling Action Item Log (RAIL)	RPT	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	At RAIL meetings						X	
Section 4 - Project Controls																	
	90-day Detailed Look Ahead Schedule	SCH	N	Contractor Template	P6	XER	PDF Searchable	N	N/A	Bi-weekly starting NTP + 5BD						X	
	Project Schedule Baseline Package	SCH	N	Contractor Template	Microsoft / P6	docx / xer	PDF Searchable	N	N/A	NTP +15BD	X		X	X			
	Schedule Updates Package - Periodic	SCH	N	Contractor Template	Microsoft / P6	docx / xer	PDF Searchable	N	N/A	monthly						X	
	Progress Reporting Package - Periodic	RPT	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	monthly						X	
	Cost Reporting Package - Periodic	RPT	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	monthly						X	
	Incurred Cost Forecast	RPT	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	monthly						X	
	Project Controls Closeout Report - Outline	RPT	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 40BD						X	
	Project Controls Closeout Report	RPT	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	MC + 30BD	X			X			
Section 5 - Construction																	
	Project Constructability Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 10BD	X			X			
	Off-site Fabrication and Modularization Execution Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 10BD	X		X				
	Mobilization Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	Mobilization Date - 15BD	X		X				
	Project Site Temporary Facilities Plan	PLN	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	NTP + 20BD	X		X				
Section 6 - Health, Safety, Security and Environment (HSSE)																	
	HSSE Reporting - Weekly, Monthly	RPT	N	Owner Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	Weekly, Monthly						X	
Section 7 - Quality																	
	ISO 9001:2015 Registration Certificate	CERT	N	Contractor Template	Microsoft	docx	PDF Searchable	N	N/A	At Effective Date						X	
	Quality Manual	MAN	N	Contractor Template	Microsoft	docx	PDF Searchable	N	N/A	NTP + 20BD	X			X			
	Supplier Quality Suveillance Plan	PLN	N	Contractor Template	Microsoft	docx	PDF Searchable	N	N/A	NTP + 20BD			X				
	Inspection Releases	RPT	N	Contractor Template	Microsoft	docx	PDF Searchable	N	N/A	Prior to shipping			X				
	Reports and Logs - Weekly, Bi-Weekly	RPT	N	Owner Template	Microsoft	docx	PDF Searchable	N	N/A	Weekly, Bi-Weekly						X	
	Inspection Subcontractors List	LST	N	Contractor Template	Microsoft	docx	PDF Searchable	N	N/A	NTP + 20BD			X				
Section 8 - Information Management																	
	Contractor Personnel Listing (for access to Owner EDMS)	LST	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	at Least Monthly						X	
	Contractor Master Document Register (MDR)	LST	N	Contractor Template	Microsoft	docx / xlsx	PDF Searchable	N	N/A	Eng Compl'n +20BD Prov Accept -20BD	X		X				